

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

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Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 3 December 2013 at 10:00 am.

Present: Cllrs Rob Murray, Elizabeth Grant and Roger Carey.

In attendance: The Clerk, DCC Cllr D Turner, Mr Ray Storey Dorset Police ANPR Manager and 1 member of the public.

The meeting commenced at **10:00 am**.

1396 Apologies. Cllr Geraghty and PCSO Miners sent their apologies.

1397 Grant of Dispensations.

All councillors have a grant of Dispensation, running until the elections in May 2015, to enable them to consider Agenda Item 9 c) Draft Budget for 2014-15.

1398 Declarations of Defined Pecuniary Interests.

All Councillors declared a Defined Pecuniary Interest in Land or Property in the Parish, in connection with Agenda Item 9 c) Draft Budget for 2014-15, for which dispensations had been granted as documented above.

1399 Minutes.

RESOLVED to accept and sign, as a true record, the minutes of the Parish Council meeting of 5 November 2013. Proposed by Cllr Grant seconded by Cllr Murray, carried unanimously.

1400 County and District Councillors' and Police Reports.

a) **The Clerk read out PCSO Miner's report:-**

"Can you please make councillors aware that between Saturday 2nd and Sunday 3rd November a vehicle was damaged in the Seatown area and it appeared that the criminals were attempting to gain entry to the vehicle. Please remain vigilant and ask that if anyone sees anything suspicious that they report it immediately on 101.

The Safer Neighbourhood Team is at the Village Shop once every 4 weeks on a Weds at 10:00 am, the date is advertised in the shop."

b) **"DCC Cllr Turner reported as follows:-**

Both DCC and WDDC are heavily involved in Budget sessions.

There is a DCC Policy Development Panel meeting on 5 December to consider road verging.

Roger Carey reported that when the gullies were jetted, the operative did not have a map showing all locations, so some were missed. Cllr Turner said he would take that up at the meeting.

Cllrs pointed out that the lights at the toilet block and at the WDLH shop at Seatown are on all night – could they be on sensors? Cllr Turner said he would report the toilet block lights. The Clerk will write to WDLH regarding the shop lights.

CC

Standing Orders were suspended for the following item.

1401 Democratic Period.

Ray Storey, Dorset Police ANPR Manager, gave a short presentation regarding the Police request to install 2 Automatic Number Plate Recognition cameras at Foss Orchard Car Park and answered questions from councillors. He hopes that the project will go to tender in March / April and that work to install the cameras will take place in the summer.

Richard Benjamin, Village Hall Committee Chairman, answered questions from councillors about the state of the Village Hall finances, details of work required to the hall and actions being taken by the Committee to increase income. He will provide CPC with a copy of the current constitution and hopes that this will be changed to allow the committee to be more open. It was **AGREED** that there will be a Finance & General Purposed Committee meeting on 8 January 2014 to further consider CPC's position regarding funding to the Village Hall. Richard Benjamin said he will attend.

Standing Orders were resumed.

1402 Reports / Updates by the Clerk and Councillors.

Items 1 to 18 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- a) **1 – A35 Toilet Facilities. AGREED** to reply to the letter from Mr Andy Roberts, Highways Agency, querying the reference to toilet facilities at Chideock and accepting the offer of 2 signs for Foss Orchard Car Park directing motorists to the Eype service area. **CC**
- b) **13 – Good Graffiti. AGREED** to inform Cllr Summers that there is no suitable location for this in Chideock. **CC**
- c) **14 & 15 – Parish Boundary anomalies. AGREED** not to pursue this matter further.
- d) **16, 17 & 17A – Rural Broadband. AGREED** to send a letter of support as requested. Cllr Grant said that she has spoken to some North Chideock residents who say that they will write letters of support. **CC**

The Clerk reported that she had received an update from Mr David Wragg on the A35 Miles Cross meeting held on 18 November.

“The 40 mph speed limit will be extended from the Chideock Boundary to the end of the 50 mph limit at Miles Cross, funding is in place and work will be done 2014/15 financial year.

The principal of speed cameras at Miles Cross is also approved and selection of type, location and data collation to be determined. Funding is to be found but no dates for implementation agreed.

No decision had been made by HA re Broomhills site.

Next meeting to be arranged for January.”

AGREED that the clerk ask for clarification as to whether the 40 mph limit stops at the start of the 50 mph limit to the west of Miles Cross or where the 60 mph limit starts to the east of Miles Cross. **CC**

1403 Planning Matters.

- a) **Applications.** None.
- b) **To consider any applications received after the agenda was circulated.** None.
- c) **Determinations.**
1/D/13/001278 ANCHOR INN, SEATOWN External lighting to Public House premises (Full) **WITHDRAWN**
- d) **To note any determinations received after the agenda was circulated.** None.
- e) **Ridwood Affordable Housing Development.**
Actions & Information List Items 19 - 23 were **NOTED**
- f) **Any Other Planning Matters.**
Actions & Information List Items 23 – 33A were **NOTED** with the exception of those detailed below, which were discussed in more detail.
 - i. AONB
 - ii. Golden Cap Caravan Park
 - iii. Bridport, Allington & Symondsburry Neighbourhood Plan. **AGREED** to respond saying that CPC has no objection to the proposed Neighbourhood Plan Area. **CC**
 - iv. Mill Lane Bridleway 18.
 - v. Development at Anchor Inn. **AGREED** to write to Andrew Martin, Planning Officer, asking for his assurance that the wall will be reinstated as per the original. **CC**

1404 Finances.

- a) **RESOLVED** to make the following payments for November:-

Clerk's Salary & Expenses for November	£238.10
Village Hall Hire Oct, Nov & Dec	£48.00
PNW Services – Bus Shelter Cleaning	£20.00

Proposed by Cllr Grant, seconded by Cllr Murray, carried unanimously.
Given that there will be no CPC meeting at the end of December, **RESOLVED** to draw and sign post dated cheques for the following payments:-

Clerk's net salary + office allowance for December	£217.55
PAYE payment for Oct, Nov, Dec 2012	£159.00

Proposed by Cllr Carey, seconded by Cllr Murray, carried unanimously.
- b) **Foss Orchard Car Park.**
Items 34 to 39 on the Actions & Information List were **NOTED**.
- c) **DRAFT Budget for 2014-15.** Item 40 on the Actions & Information List was **NOTED**.
Budget amounts for all items except 3 year Service Contract for Village Clock service and grant to the Village Hall were provisionally **AGREED** – see attached.
AGREED in principle that the Restricted Reserve amounts for Affordable Housing (£200) and Parish Plan (£400) could be vired from restricted reserves and allocated to other purposes as all have been unspent for more than 4 years.
AGREED in principle that up to £400 from the General Reserve could also be used for other purposes.
This gives a possible £1,000 which could be put towards a 3 year Clock Service Contract and or the Village Hall.
AGREED to consider making a grant of £300 to the Village Hall at Year End.

The Clerk to contact Smith of Derby regarding the cost of the 3 year contract.

The Budget will be further considered at the Finance & General Purposed Committee meeting on 8 January 2014

1405 Clapps Mead Playing Field.

Cllr Grant reported that Mr Basil Kidston says he is not able to make a further cut of the Play Area. Agreed to leave this – Mr Kidston may be able to do this at some point otherwise maybe a volunteer would be able to do it.

1406 Flood Management Plan for the Winniford Valley.

Items 47 - 50 on the Actions & Information List were **NOTED**.

The Clerk will remind Mr Mudford and Mr Clive Richards of the request for quotes for remedial works to the rover bank at Foss Orchard Car Park

1407 Current Consultations.

a) **Dorset and East Devon Coast World Heritage Site Draft Management Plan 2014 – 2019. Required by 30 December 2013.** Executive Summary given to all. Copy of the draft document passed to Cllr Murray, **AGREED** that this be delegated to Cllr Murray and Cllr Geraghty.

**RM/
KG/
CC**

1408 Motions Received with Notice.

As per Cllr Grant proposed motion:

RESOLVED to agree to the request from Dorset Police to place 2 Automatic Number Plate Recognition (ANPR) cameras in Foss Orchard Car Park, subject to the setting up of a lease agreement between CPC and Dorset Police for payment of an annual ground rent and agreement as to the location of the equipment.

Proposed by Cllr Grant, seconded by Cllr Carey.

1409 Correspondence. There were no other items of correspondence to be brought to Councillors' notice.

1410 To confirm the date and time of the next meeting of Chideock Parish Council.

The next meeting of Chideock Parish Council will be on Tuesday 28 January 2014 at 10:00 am.

The meeting closed at **1:10 pm**.

DRAFT Budget 2014 - 2015

INCOME	Budget 2013/4	Budget 2014/5		
Precept	£8,181.00	£8,006.00	-2.14%	-175.00
Interest	£10.00	£5.00	-50.00%	
Vat Refund	£86.00	£66.00	-23.26%	
Rent for Flow Meter	£100.00	£125.00	25.00%	
Council Tax Support Grant	£434.00	£400.00	-7.83%	ASSUMPTION
Unused Restricted Reserves				
General Restricted Reserves				
TOTAL PREDICTED INCOME	£8,811.00	£8,602.00	-2.37%	
EXPENDITURE				
Clerk's Salary (Gross)	£3,283.00	£3,316.00	1.01%	
Clerk's Travel	£255.00	£255.00	0.00%	
Councillor's Travel	£75.00	£75.00	0.00%	
Clerk's Office Allowance	£66.00	£66.00	0.00%	
Postage/Phone	£30.00	£30.00	0.00%	
Stationery (V)	£90.00	£90.00	0.00%	
Stationery - print cartridges etc (V)	£120.00	£120.00	0.00%	
Training - Clerk & Councillors	£150.00	£100.00	-33.33%	
Internal Audit	£60.00	£60.00	0.00%	
External Audit (V)	£120.00	£0.00	-100.00%	£120 in Reserves
Insurance	£430.00	£440.00	2.33%	
Room Hire	£326.00	£300.00	-7.98%	
Subscriptions	£230.00	£240.00	4.35%	
ROSPA - Annual Playing Field Inspection (V)	£87.00	£90.00	3.45%	Assumes no new equipm
Playing Field Maintenance (V)	£100.00	£100.00	0.00%	Reserve = £48
Playing Field Depreciation	£400.00	£400.00	0.00%	Fund =£6201
Foss Orchard Car Park Resurfacing /Maintenance	£500.00	£500.00	0.00%	Fund = £2382
Foss Orchard Car Park River Bank Maintenance	£1,000.00	£1,000.00	0.00%	Fund = £3011
Community Fund Grant	£250.00	£250.00	0.00%	Fund = £1004
Village Clock Servicing Grant (St Giles PCC)	£10.00	£240.00	2300.00%	
Cemetery Grass Cutting Grant (St Giles PCC)	£650.00	£650.00	0.00%	
Chideock News Grant	£0.00	£0.00	0.00%	
General Grants	£100.00	£100.00	0.00%	
Parish Plan (V)	£0.00	£0.00	0.00%	Reserve = £400
All weather footpath	£0.00	£0.00	0.00%	Reserve = £200
Adverts (V)	£0.00	£0.00	0.00%	Reserve = £80
Bus Shelter Maintenance (V)	£80.00	£80.00	0.00%	to cover cleaning
Affordable Housing	£0.00	£0.00	0.00%	Reserve = £200
Bridleway (Mill Lane)	£100.00	£0.00	-100.00%	Reserve = £20
Salt/Grit for Winter 2014/5	£100.00	£100.00	0.00%	
General contingency	£199.00	£0.00	-100.00%	
Vilage Hall				
TOTAL PREDICTED EXPENDITURE	£8,811.00	£8,602.00	-2.37%	