

CHIDEOCK PARISH COUNCIL

Clerk to the Council:

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Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 29 November 2011 at 7:30pm.

Present: Cllrs Rob Murray (Chair), Kate Geraghty, Caroline Barnes and Elizabeth Grant.

In attendance: The Clerk, DCC Cllr Brierley and PCSO Miners.

The meeting commenced at **7:32pm**.

1091 Apologies. WDDC Cllr Summers sent her apologies.

1092 Declarations of Interest. Cllr Geraghty declared a personal and prejudicial interest in item 7 e (Anchor Inn 1/D/10/001957) and said she would leave the room when this item was discussed.

1093 Minutes.

- a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 1 November 2011, after the following amendments were made:-
- Page 1, minute 1079 a, 1st line – insert “Cllr” between “WDDC” and “Summers”
 - Page 2, minute 1081 e, 3rd to last line – amend “on of” to “one-off”
- Proposed by Cllr Murray, seconded by Cllr Grant, carried unanimously.

1094 County and District Councillor’s and Police Reports.

- a) PCSO Miners spoke about the following items:-
- Crimes are up – e.g. thefts of fuel oil. The Police are promoting the “Stop That Oil” scheme.
 - Over the next month the Police will be promoting awareness that it is an offence to take grit from public grit bins for use on private drives etc. – it is for use on public roads only. The Police are asking Parish Councils to support them if they prosecute, as the Parish Council and the community are the victims of the crime.
 - Thefts in rural areas of Devon, Cornwall, Somerset and Avon have increased. At present this has not happened in Dorset but it could. Many of the thefts are due to poor “housekeeping” by farmers e.g. not putting equipment away in a secure place. Dorset Police are again promoting the “Stop That Thief” scheme.
 - Metal thefts are on the increase in many areas, including Dorset.
- b) DCC Cllr Brierley spoke about the following matters:-
- **Libraries.** The 2nd vote to stop closure of DCC libraries failed. The 9 libraries affected are producing business plans in support of plans to become community libraries. Charmouth Library has a committee and constitution and is in talks with DCC about taking over the freehold of the library building in perpetuity. It is intended to use the library for other purposes as well as lending books and the Committee is looking for sources of funding. The Library will be transferred from DCC in Sept 2012.
 - **Police.**
 - He is currently Chair of the Dorset Police Authority.
 - He has recently met with Insp. Darby, the new chief at Bridport station.
 - There has been a successful 14 day “blitz” on vehicles and drivers, using marked and unmarked police cars. The “No Excuses” campaign will continue next year. It recently won the Prince Michael of Kent Road Safety award. There has been a 35% cut in offences since the campaign started in Jan 2010.
 - The new Police Commissioner will take office on 15 November 2012 and the current Police Authority will disband on 22 November 2012. A “transition committee” has been set up.
 - Opening hours of the enquiry desk at Bridport Station are being cut – there is a meeting on 12 December at Mountfield, Bridport.
 - **DCC Budget.** A zero% increase is proposed, central government will give a 2.5% grant in lieu. Cuts of £31m have been made, with 500 redundancies and significant cutbacks at DCC Highways.

- **A35.** Electronic collection of evidence by the police following an accident is to be introduced, which should mean that the road can re-open in about 1hr. There are no plans to remove the Chideock speed cameras.

Standing Orders were suspended for the following item.

1095 Democratic Period.

No members of the public were present.

Standing Orders were resumed.

1096 Reports / Updates by the Clerk and Councillors.

All items from the Actions & Information List were **NOTED**, with the exception of those detailed below.

- a) Item 6 – **AGREED** to confirm to Connect CPC's previous decision to request a battery operated VAS and to write to neighbouring residents who have expressed concerns re visibility when exiting by car on to the A35, informing them of the size of the device and that any effects on visibility will be monitored and the device moved if necessary. **CC**
- b) Item 8 – **AGREED** that the Clerk be delegated to complete the DCC Annual Highways Survey, in line with previous years. **CC**
- c) Item 16 – **AGREED** that the Clerk and Cllr Geraghty draft a letter to Oliver Letwin MP, as per the suggestion made by Dr David Evans, WDDC, at the DAPTC AGM. **KG, CC**
- d) Item 18 – no one wished to attend the Dorset Community Action AGM
- e) Items 25 and 26 – Olympic Torch Relay – **AGREED** that CPC will fully support this and will encourage other village groups to take part and that CPC will apply for the WDDC grant. **AGREED** to ask Duncan Flint to attend the CPC meeting on 31 January 2012 to speak to members of the public and the council. **CC**
- f) Item 27 and 28 – Queen's Diamond Jubilee – **AGREED** that CPC will support the Fete Committee and apply for the WDDC grant.

1097 Planning Matters.

a) Applications.

1/D/11/001669 ROSE COTTAGE, MAIN STREET Replace double garage with B&B accommodation to first floor (Full)

Chideock Parish Council has concerns regarding the proposed development:

- a) *the proposed materials, e.g. use of slate rather than red / brown pantiles for roofing which would be more in keeping with other buildings in the vicinity*
- b) *the adverse effect on the character of the Conservation Area*
- c) *overlooking of adjacent properties*
- d) *the dominance of the proposed 2 storey garage which is 5 meters away from the neighbouring adjacent single storey dwelling house, and will greatly overshadow it*
- e) *inappropriate "back land" development and over-development of the curtilage*
- f) *parking capacity*
- g) *additional traffic exiting on to Main Street (A35 Trunk Road)*
- h) *removal of a mature tree which will change the balance of landscaping and add to the intensification of development on the site*

In addition, no details are given for the disposal of rain water - the Parish Council asks that water harvesting be specified. The Parish Council asks if the Highways Agency have been asked to comment and whether any consultation of neighbours has been carried out by the applicant.

1/D/11/001757 OS 5600, GOLDEN CAP HOLIDAY PARK Certificate of lawfulness for proposed recurrent seasonal use of the land for agriculture and siting tents for up to 41 days between 22nd July and 31st August each year is not a material change in use (Certificate of Lawfulness (Pro)).

Cllr Geraghty said the signage is required to direct vehicles from 16 Acre Field to travel via the Golden Cap site, not Mill Lane. Cllr Grant said that Mr Cox, WDLH, had said this would be done when she and Cllr Murray met with him earlier in the year. Cllr Grant said that she would reiterate this when she next saw him.

CA/11/00399 CAR PARK FOR CHURCH OF OUR LADY QUEEN OF MARTYRS AND ST IGNATIUS - 6 No. London Plane & Lime trees - raise the crowns to give sufficient safe clearance for coaches and cars; remove deadwood.

Chideock Parish Council has no objection in principle, subject to the Tree Officer's report.

- b) **To consider any applications received after the agenda was circulated.** NONE
- c) **Determinations.** NONE.
- d) **To note any determinations received after the agenda was circulated.** NONE
- e) **Any Other Planning Matters.**

- 11 Broadmead – the information in the Actions and Information List was **NOTED**.

- 1/D/10/001957 - Anchor Inn – **AGREED** that a Planning Committee meeting be held on at 2:15pm on 12 December (the Case Officers report will be available on 8 Dec) to determine CPCs input to WDDC Development Control Committee members and at the Development Control meeting on Thursday 15 December 2011.

1098 Finances

a) Payments.

RESOLVED to make the following payments:-

Clerk's Salary & Expenses for November	£308.61
Cost of CiLCA Training Course	£312.00 (£260 + £52 VAT).
Travel expenses – Cllr Geraghty	£8.65

Given that there is no CPC meeting at the end of December, **RESOLVED** to draw and sign cheques for the following payments:-

Clerk's net salary + office allowance for December	£215.51 – post-dated 23 Dec
PAYE payment for Oct, Nov, Dec 2011	£157.40 – post-dated 29 Dec.

Proposed by Cllr Barnes, seconded by Cllr Grant, Cllr Geraghty declared a personal interest and abstained.

b) **VAS insurance** – the Clerk said that the Andy Kirby, Connect, has informed her that the VAS will not be installed until the end of January / beginning of February 2012. The Clerk has checked with Came & Co, CPC's insurance broker, and confirmed that if the VAS and History Board are added at the same time a single one-off premium of £25 for this year will be payable.

c) **Foss Orchard Car Park.** The income for Oct 2010 – Sept 2011 was **NOTED**.

1099 Budget for 2012 – 2013.

AGREED to increase the grant to St Giles PCC for Cemetery Grass Cutting to £650 which is just over half the cost including VAT.

AGREED to ask St Giles PCC if they will consider making the eastern part of the Cemetery a wild flower area, to be mown twice a year. **CC**

AGREED to pay for 4 cuts of the grass at Foss Orchard Car Park, at £12 per cut, to be carried out by C. N. Richards Landscaping, Whitchurch Canonorum, Bridport, Dorset DT6 6RF, to be paid for from the Foss Orchard Car Park Maintenance Fund. Intermediate cuts to be carried out by volunteers. Proposed by Cllr Murray, seconded by Cllr Geraghty, carried unanimously.

AGREED that if it is necessary to pay for Clapps Mead to be strimmed then this should be paid for out of the budgeted amount for Clapps Mead Maintenance, up to the level of the budget, but that volunteers would be used as far as possible.

RESOLVED to accept the budget for 2012/13 and to set the precept for 2012/13 at £8591, an increase of £236 (2.82%). Proposed by Cllr Murray, seconded by Cllr Grant, carried unanimously.

The finalised budget is attached.

1100 Current Consultations.

a) **Community Infrastructure Levy.** Response required by 30 Dec.

b) **Technical Reforms of Council Tax.** Response required by 29 Dec.

c) **Neighbourhood Plans Regulations.** Response required by 5 Jan.

AGREED that responses be delegated to Cllr Murray and the Clerk.

1101 Consider schedule of dates / time of Parish Council meetings for 2012.

After discussion it was **AGREED** that residents be consulted before any change is made to the established pattern of meetings on the last Tuesday of the month.

AGREED that Cllr Barnes and Cllr Grant will draft an article for the February Chideock News and the Chideock and Seatown website and pass it to all for comment prior to submission.

1102 Motions Received with Notice.

None.

1103 **Correspondence.** There were no other items of correspondence to be brought to Councillors' notice.

1104 To confirm the date and time of the next meeting of Chideock Parish Council.

The next meeting of Chideock Parish Council will be on Tuesday 31 January 2012 at 7:00pm if Duncan Flint is able to attend, otherwise at 7:30pm.

The meeting closed at **9:40pm**.

BUDGET AND PRECEPT 2012 / 2013

INCOME	Budget 2011/12	Budget 2012/13	Variation
Precept	£8,355.00	£8,591.00	2.82%
Interest	£10.00	£10.00	0.00%
Vat Refund	£376.00	£80.00	-78.72%
Rent for Flow Meter	£100.00	£100.00	0.00%
TOTAL PREDICTED INCOME	£8,841.00	£8,781.00	-0.68%
 EXPENDITURE			
Clerk's Salary (Gross)	£3,283.00	£3,283.00	0.00%
Clerk's Travel Expenses	£255.00	£255.00	0.00%
Councillor's Travel Expenses	£75.00	£75.00	0.00%
Clerk's Office Allowance	£66.00	£66.00	0.00%
Postage / Phone	£30.00	£30.00	0.00%
Stationery (V)	£65.00	£65.00	0.00%
Stationery - print cartridges etc (V)	£105.00	£105.00	0.00%
Training – Clerk & Councillors	£200.00	£150.00	-25.00%
Internal Audit	£60.00	£60.00	0.00%
External Audit (V)	£144.00	£144.00	0.00%
Insurance	£425.00	£425.00	0.00%
Room Hire	£326.00	£326.00	0.00%
Subscriptions	£220.00	£225.00	2.27%
ROSPA - Annual Playing Field Inspection (V)	£92.00	£92.00	0.00%
Playing Field Maintenance (V)	£100.00	£100.00	0.00%
Playing Field Depreciation	£400.00	£400.00	0.00%
Foss Orchard Car Park Resurfacing / Maintenance	£500.00	£500.00	0.00%
Foss Orchard Car Park River Bank Maintenance	£1,000.00	£1,000.00	0.00%
Community Fund Grant	£250.00	£250.00	0.00%
Village Clock Servicing Grant (St Giles PCC)	£220.00	£220.00	0.00%
Cemetery Grass Cutting Grant (St Giles PCC)	£600.00	£650.00	8.33%
Chideock News Grant	£75.00	£0.00	
General Grants	£100.00	£100.00	0.00%
Bus Shelter Maintenance	£250.00	£160.00	-36.00%
Salt/Grit for Winter 2012/13		£100.00	
TOTAL PREDICTED EXPENDITURE	£8,841.00	£8,781.00	-0.68%